
Jersey County Title VI Complaint Form

Name: _____

Address: _____

Phone: _____

Accessible Format Requirements?

Large Print _____ Audio File _____ TDD _____ Other _____

The Federal Transit Administration (FTA) Office of Civil Rights is responsible for civil rights compliance and monitoring, which includes ensuring that providers of public transportation properly abide by Title VI of the Civil Rights Act of 1964, Executive Order 12898. "Federal Actions to Address Environmental Justice in Minority Populations and Low-income Populations," and the Department of Transportation Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries.

In Jersey County's complaint investigation process, we analyze the complainant's allegations for possible Title VI and related deficiencies by the transit provider. If deficiencies are identified, they are presented to the transit provider and assistance is offered to correct the inadequacies within a predetermined timeframe. The State of Illinois may also refer the matter to the Department of Justice for enforcement.

Section II

Are you filing this complaint on your own behalf? Yes ___ No ___ (If you answered 'yes' to this questions, go to section III)

If the answer was 'no' please supply the name of the person for whom you are complaining: __

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party. Yes _____ No _____

Section III

Have you previously filed a Title VI complaint with Jersey County or FTA?

Yes___ No___

(Note: This information is needed for administration purposes: we will assign the same complaint number to the new complaint.)

Have you ever filed with any of the following agencies?

Transit Provider_____ IDOT_____ Department of Justice_____ Equal Opportunity
Commission_____ Other_____

Have you ever filed a lawsuit regarding this complaint? Have you ever filed a lawsuit regarding this complaint? Yes_____ No_____

(Note: the above information is helpful for administrative tracking purposes. However, if litigation is pending regarding the same issues, we will defer to the decision of the court.)

Section IV

On spate sheets, please describe you complaint. You should include specific details such as names, dates, times, vehicle number, witnesses, and any other information that would assist us in our investigation of you allegations. Please also provide any other documentation that is relevant to this complaint.

Section V

May we release a copy of your complaint to the Federal Transit Administration (FTA) or Illinois Department of Transportation (IDOT)? Yes__ No___

May we release your identity to FTA or IDOT? May we release your identity to FTA or IDOT? Yes_ No___

(Note: We cannot accept your complaint without a signature)

Signature:_____Date_____



